

**Arkansas Fire Training Academy**  
A division of Southern Arkansas University Tech  
Purchasing Office  
PO Box 3499,  
Camden, Arkansas 71711

**INVITATION TO BID**  
**SOLICITATION DOCUMENT**

<b>SOLICITATION INFORMATION</b>			
Bid Number:	SAUT/23-24/04	Solicitation Issued:	March 4, 2024
Description:	Ambulance (Remount)		
Agency:	Arkansas Fire Training Academy, a division of Southern Arkansas University Tech		

<b>SUBMISSION DEADLINE</b>			
Bid Opening Date:	March 13, 2024	Bid Opening Time:	3:30 pm, CT
Sealed bids must be delivered to the South Arkansas University Tech Purchasing Office before the bid opening time and on or before the bid opening date. Sealed bids are opened at the bid opening time. Late bids shall be rejected as untimely.			

<b>DELIVERY OF RESPONSE DOCUMENTS</b>	
Delivery Address and Bid Opening Location:	<p>Southern Arkansas University Tech  Purchasing Office  6251 Hussey Road Camden, AR 71701</p> <p>Delivery providers, USPS, UPS, and FedEx deliver mail to Southern Arkansas University Tech's Street address on a schedule determined by each individual provider. These providers will deliver to SAUT based solely on the street address. <b>Prospective Contractors assume all risk for timely, properly submitted deliveries.</b></p> <p><b>Telephone, email, and/or FAX responses to this bid will not be accepted.</b></p>
Bid's Outer Packaging:	<p>Seal outer packaging and properly mark with the following information. If outer packaging of bid submission is not properly marked, the package may be opened for bid identification purposes.</p> <ul style="list-style-type: none"> <li>• Bid Number</li> <li>• Date and time of bid opening</li> <li>• Prospective Contractor's name and return address</li> </ul>

<b>SOUTHERN ARKANSAS UNIVERSITY TECH CONTACT INFORMATION</b>			
SAUT Buyer	Michael Armstrong	Phone Number:	870-574-4509
Email Address:	marmstro@sautech.edu	SAUT Website:	<a href="https://www.sautech.edu/invitation-to-bid/">https://www.sautech.edu/invitation-to-bid/</a>

## SECTION 1 - GENERAL INFORMATION AND INSTRUCTIONS

### 1.1 INTRODUCTION

This Invitation to Bid (IFB) is issued by the Purchasing Office of Southern Arkansas University Tech for Arkansas Fire Training Academy to obtain pricing and a contract for one quality, state-of-art, and reliable Ambulance Remount and Chassis. Type 1 to Type III Remount.

Direct all communications regarding this Solicitation to the Buyer on page one (1) of the IFB.

### 1.2 TYPE OF CONTRACT

As a result of this IFB, the College intends to award a Firm contract to a single Contractor.

### 1.3 BID OPENING DATE AND LOCATION

Bids will be opened at the Purchasing Office at Southern Arkansas University Tech. All bids shall be guaranteed and binding for a period of not less than sixty (60) days past the bid opening date.

Bid openings will be open to any interested proposing party and to the general public. However, openings will serve only to open, read and record the receipt of each bid. No discussion will be entered into with any vendor as to quality or provisions.

### 1.4 CLARIFICATION OF BID SOLICITATION

- A. Submit questions regarding this Solicitation via email to the Buyer on page one (1) of the IFB by midnight, Central Time on or before March 8, 2024.
1. For each question submitted, Prospective Contractor should reference the specific Solicitation item number to which the question refers, as applicable.
  2. Prospective Contractors' written questions will be consolidated and answered by the College as deemed appropriate. The College's consolidated written response is anticipated to be posted to SAUT website on the following day. If Prospective Contractor questions are unclear or non-substantive in nature, the College may request clarification of a question(s) or decline to answer.
- B. Prospective bidders may contact the Buyer with non-substantive questions at any time prior to the bid opening. An oral statement by the Buyer will not be part of any contract resulting from the solicitation and may not reasonably be relied on by any Prospective Contractor as an aid to interpretation unless it is reduced in writing and expressly adopted by the College.

### 1.5 RESPONSE DOCUMENTS

All bids **must** be submitted to the delivery address and by the submission deadline on page one (1) of the IFB.

#### A. *Bid Response Packet*

1. Prospective Contractors **shall** utilize the *Bid Response Packet* attached to the Solicitation to submit their bids.
2. The following are bid submission Requirements and **must** be submitted as part of a Prospective Contractor's bid.
  - a. Signed *Bid Signature Page*; signature may be ink or digital.
  - b. Completed *Bid Response Packet*, which **must** be in English.
  - c. Completed Official Bid Price Sheet attached to Solicitation posting.
    - i. Pricing **must** be proposed in U.S. dollars and cents.

- ii. Quantities stated are estimates only and are not guaranteed. Prospective Contractor **must** bid unit price on the estimated quantity and unit of measure specified.
- iii. Prices **must** be firm offers and adjustments may be negotiated at the time of contract shall not be subject to escalation.
- iv. State and local sales taxes should not be included in the bid price. Trade discounts should be deducted from the unit price and the net price should be shown in the bid.
- d. Copy of Prospective Contractor's *Equal Opportunity Policy*
  - i. Pursuant to Arkansas Code Annotated § 19-11-104, OSP requires a Prospective Contractor bidding on a state contract to submit a copy of the Prospective Contractor's *Equal Opportunity (EO) Policy*. Prospective Contractors not required by law to have an *EO Policy* **must** submit a written statement to that effect.
  - e. *Proposed Subcontractors Form* (if applicable).

- 3. The following items, which **must** be submitted prior to a contract award to the Prospective Contractor, may also be included with the Prospective Contractor's bid response:

- a. *EO 98-04 Contract & Grant Disclosure Form*

Prospective Contractors should not include any other documents or ancillary information, such as a cover letter or promotional marketing information.

- B. Prospective Contractors should not alter any language in Solicitation document(s) or *Official Bid Price Sheet* provided by the College.
- C. Prospective Contractors' bids cannot be altered or amended after the bid opening except as permitted by law or rule.
- D. As requested, Prospective Contractors **shall** provide clarification regarding Prospective Contractor's bid response.
- E. Prospective Contractors may submit multiple bids.

## 1.6 PRICING

Pricing should include all shipping and handling costs. Include all pricing on the Official Bid Price Sheet only. If any cost is not identified by the successful Contractor but is subsequently incurred in order to achieve successful operation, the Contractor shall bear this additional cost. Do not alter the Official Bid Price Sheet.

## 1.7 ACCEPTANCE OF REQUIREMENTS

- A. A Prospective Contractor must unconditionally accept all Requirements in the Requirements Section(s) of this IFB to be considered a responsive Prospective Contractor.
- B. A Prospective Contractor's bid may be rejected if a Prospective Contractor takes exceptions to any Requirements in the Requirements Section(s) of this IFB.

## 1.8 SUBCONTRACTORS

Prospective Contractor should complete, and submit the Proposed Subcontractors Form included in the Bid Response Packet. The utilization of any proposed subcontractor is subject to approval by the College.

## 1.9 DEFINITION OF TERMS

- A. Unless otherwise defined herein, all terms defined in Arkansas Procurement Law have the same meaning herein.

- B. "Prospective Contractor" means a person who submits a bid in response to this solicitation.
- C. The terms "Invitation for Bid", "Bid Solicitation" and "Solicitation" are used synonymously in this document.
- D. "Responsive Bid" means a bid submitted in response to this solicitation that conforms in all material respects to this IFB.
- E. "Shall and Must" mean the imperative and are used to identify requirements.
- F. "Requirement" means something required.
- G. "Specification" means any technical or purchase description or other description of the physical or functional characteristics, or of the nature, of a commodity or service. "Specification" may include a description of any requirement for inspecting, testing, or preparing a commodity or service for delivery.
- H. "State" shall mean the State of Arkansas. When the term "State" is used herein to reference any obligation of the State under a contract that results from this solicitation, that obligation is limited to the state agency using such a contract.
- I. SAUT, "SAU Tech", or "the College" refers to Southern Arkansas University Tech. AFTA, or "the Academy" refers to Arkansas Fire Training Academy.

#### **1.10 PREPARATION COST**

The Contractor must bear all costs associated with the preparation of the bid or any presentation. No compensation will be provided to the Contractor for any expenses incurred.

#### **1.11 PAYMENT AND INVOICE PROVISIONS**

Upon delivery of the vehicle, the Contractor shall provide the invoice, odometer statement, certificate of origin and any documentation required to license and pay sales tax on the ambulance.

- A. All invoices **shall** be forwarded to: Southern Arkansas University Tech. Attn: Accounts Payable, PO Box 3499, Camden, AR 71711 or emailed to [krobinso@sautech.edu](mailto:krobinso@sautech.edu).
- B. Payment will be made in accordance with applicable SAU Tech accounting procedures upon acceptance by the College. Invoices shall not be submitted in advance of delivery and acceptance. Payment will be made only after the Contractor has successfully satisfied the College as to the goods and/or services purchased.
- C. Invoice should be itemized and include the Purchase Order number and/or contract number. In addition, SAUT is not a tax-exempt institution, so apply any applicable taxes on the invoice.

#### **1.12 CONTRACTOR SELECTION**

Award is expected to be made to the responsive and responsible Prospective Contractor determined to have submitted the lowest bid that meets the Requirements and criteria set forth in the IFB, based on the total cost of the Official Bid Price Sheet submitted by the Prospective Contractor. The College further reserves the right to reject any and all bids, or parts thereof, to waive informalities and technicalities in bids received. The College will be the sole judge as to whether the Contractor's bid has or has not satisfactorily met the requirements of this IFB.

Should none of the received bids be considered reasonable, the College may re-advertise for bids, or complete any other action consistent with Arkansas purchasing laws. A Contractor's past performance

with the State may be used to determine if the Contractor is “responsible.” Bids submitted determined to be non- responsible will be disqualified.

If the College chooses, negotiations may be conducted with the lowest-bidding, responsive and responsible Prospective Contractor if:

- A. All bids received from responsive and responsible bidders exceed available funding; or
- B. It appears that additional savings may result from negotiation.

If negotiations fail to result in a contract, negotiations may take place with the next lowest-bidding, responsive and responsible Prospective Contractor. The negotiation process may be repeated until an acceptable lower bid price is negotiated, or until such times as the College determines negotiations are no longer in the best interest of the College. Negotiations are conducted at the sole discretion of the College.

### **1.13 CONTRACT AWARD**

Once an anticipated successful vendor has been determined, the anticipated award will be posted on the SAU Tech website for at least 14 days prior to the issuance of a contract. SAU Tech shall have the right to waive the policy of the Anticipation to Award when it is in the best interest of the College. The postings are anticipated awards only, subject to protest.

## **SECTION 2 - REQUIREMENTS**

### **2.1 GENERAL**

This specification covers the remounting and refurbishment of a commercially produced, surface medical care vehicle, hereinafter referred to as ambulance or vehicle. A vehicle in compliance with this specification shall be defined as a standard ambulance. This vehicle shall be in accordance with the Ambulance Design Criteria of the National Highway Traffic Administration, U.S. Department of Transportation, Washington D.C. This bid specification is based on Federal Ambulance Specification and CAAS.

**Purpose:** The purpose of this document is to provide minimum specifications and test parameters for the remounting and refurbishment of an emergency medical care vehicle that meets the needs and desires of this agency. It establishes essential criteria for the design, performance, equipment and appearance of the vehicle. The object is to provide a vehicle that is in accordance with nationally recognized guidelines. It is the intent to return the unit to a new or like new condition per the specification.

**General:** This is an engineer, design, construct and deliver type specification and it is not the intention of this agency to write out vendors of similar or equal equipment of the types specified. It should be noted however, that this specification is written around specific needs of this agency. With the intent to standardize certain components, therefore, in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will only be accepted providing the vendor provides documentation in the bid that the particular brand offered meets or exceeds the quality of the actual brand called for in the specification.

**Classification:** The specification calls for the following type of vehicle. It is in accordance with CAAS Type 1 Cab Chassis with integral modular ambulance body.

Class 2- Two Rear Wheel Drive (4x2)  
Configuration A (ALS) – Elevating Cot and Squad Bench.

The Ambulance Body must be a minimum of 165" L x 95" W x 72" HR. Vehicle must comply with Federal and State Laws, regulations as applicable on date of delivery concerning automotive equipment and conditions, in addition it will be complete with standard equipment and all extra equipment specified.

VENDOR **MUST** HAVE A CHASSIS MATCHING THIS SPECIFICATION IN THEIR INVENTORY. THE VIN # SHALL BE PROVIDED WITH THEIR BID RESPONSE – **NO EXCEPTIONS**

The chassis requirements for this specification is a new 2023 or newer Cab/Chassis.

Model Type: The module type required is either a Ford or equal 4x2 Dual Wheel Cutaway Chassis. This chassis is for a remounter provided Ambulance Module to be set up as a **Type III**.

Trim Level: Ford OEM STD

Ambulance Prep Package: The chassis shall be equipped with the ambulance builder's prep package, light and convenience group and handling package.

GVWR: The Gross Vehicle Weight shall be at a minimum of 14,500 lb.'s.

Electrical: The vehicle shall be supplied with dual 12-Volt batteries with charger and an external plug. They shall be OEM Heavy Duty Batteries with Total capacity of 1700 CCA, (Minimum) with external outlet for charging

Electrical Generating System: The ambulance shall be equipped with an OEM 210 Amp Alternators.

Engine: Engine Size should be equal to the Ford 7.3L V8 Engine or Equal.

Interior: The vehicle shall be equipped with premium interior seats and trim.

Fuel Tank: The vehicle shall be equipped with a single aft-axle Minimum of 55-gallon Fuel Tank.

Tires and Rims: The vehicles shall be equipped with (7) 16-Inch x 6-Inch Painted Steel Wheels, with stainless wheel and lugnut covers. The OEM manufacturer's standard steel vented rims will be provided.

Transmission: The vehicle to be supplied with an automatic heavy-duty transmission, Torque-shift or Equal.

Air Conditioning and Heater: The vehicle shall be equipped with factory air conditioning with heavy-duty cooling package and heavy-duty radiator. The heater shall be manufacturer's standard with cut-off valves accessible in the cab and box.

Paint: All red with provided paint codes to include custom reflective striping and graphics

Mirrors: The vehicle's exterior mirrors shall be OEM installed power controlled telescoping black mirrors with built-in manual convex mirrors. All the electric controls and heater switches shall be OEM Installed. No aftermarket mirrors or controls will be allowed.

Radio: The chassis manufacturer's standard AM/FM/Bluetooth Stereo shall be included with a built-in clock.

Back-Up Camera: There shall be a Back-Up Camera System provided and installed.

Seats: The Chassis shall be equipped with Dual Captain's Chair with lap and shoulder belts for driver and passenger. Seats shall have a protective barrier applied to prevent stains and moisture absorption.

Speed Control and Steering Wheel: Cruise Speed Control and Tilt Steering to be supplied.

Convenience Package: Chassis shall include convenience and appearance packages to include power door locks and power windows, interval select windshield wipers and chrome front bumper.

Running Boards: Install new highly polished aluminum diamond plate running boards with integrated front splash shields.

Keyless Entry: Vehicle shall be equipped with a keyless entry/alarm key fob.

Floor Covering: Vehicle to have OEM Rubber Floor Covering.

Mudflaps: The completed unit is to have custom rear mud flaps installed. These mud flaps shall be installed in a location which doesn't allow them to touch exhaust system or any other component.

Ambulance Module: The proposed bidder shall provide a suitable Ambulance Modular Box to perform the remount/refurbishment.

Dismount: Disconnect all sub systems between chassis and module. This will include all environmental connections, all electrical connections, and all structural connections. Lift the module to allow full inspection of understructure. This removal will in no way deform, disfigure, or compromise the module.

Model Inspection: Inspect all exposed structure and framing for cracks, warpage, excessive wear and corrosion. Any questionable areas shall be treated with dye penetrant material to expose cracks. Professionally repair as needed.

Module Remount: Mount down squarely on chassis. Remounter to use OEM Rubber isolators and manufacture new outrigger system, mounting bolts and transfer body per OEM chassis body builder guidelines. The use of aftermarket or substandard components is strictly prohibited.

Chassis / Module Attachment: Install a non-electrolytic rubber style gasket between the module and chassis cab back. This rubber boot will be glued in place and shall be air and water tight. Each builder shall water leak test at final.

Exhaust Modification: Extend tailpipe per CAAS/K Spec regulations and OEM Chassis requirements.

Fuel Tank: Modify fuel tank filler location(s) as necessary to comply with FMVSS and OEM Chassis manufacturer's body builder guidelines.

Fuel Fill: Provide and install new Cast Product Fuel Filler Housing.

Diamond Plate: Install all new aluminum diamond plate on module body.

- Cab Running Boards
- Corner Guards
- Splash Guards
- Rear Kick Plate
- Fuel Fill

**Rear Bumper:** A new, all aluminum rear bumper assembly, with center flip-up Grip-Strut Flip Up Step, including new aluminum diamond plate rear kick plate to be installed.

**Fenderttes:** A new set of Black Rubber Fender Flares shall be provided and installed.

**Preparation:** Prior to any paint and bodywork beginning, remove all exterior compartment and entry doors, all hardware, hinges, handle, gaskets, window trim, and lights. NO EXCEPTION.

**Surface Refinished:** In order to provide the highest quality paint surface preparation, and to evaluate the module for evidence of electrolysis, complete and total mechanical removal of all paint, oils, and contaminants from module surface will be achieved. Sand Blasting is not acceptable and may damage the module.

**Electrolysis Inspection:** Module will be inspected 100% for evidence of electrolysis. Such areas will be specially treated to prevent any further damage and remove visible damage. NO EXCEPTION.

**Damage Repair:** All minor damage will be repaired in an industry standard professional manner to like new condition. NO EXCEPTION.

**Paint Process:** The module body shall be repainted utilizing a base coat / clear coat process. NO EXCEPTION.

**Switch Panels:** Both Front Console and Rear Patient Compartment Switch panels will be replaced with a new system. This agency will not tolerate vendors re-using the existing switch panels.

**Power Distribution System Panel:** The current Electrical System Panel shall be replaced with new system. This agency will not tolerate vendors re-using the existing Power Panel System.

**Siren:** A new Whelen 295HSA9 Dual Tone Siren shall be furnished and installed.

**Wiring Installation:** All new power wiring provided shall be copper and conform to all the SAE J1292 requirements and shall have GXL or SXL high temperature thermoplastic or better insulation rated to 125 degrees centigrade and conforming to SAE J1127 and J1128.

**Wiring Labeling:** All wiring shall be permanently color-coded, and function labeled for easy identification and troubleshooting.

**Wiring Loom:** The engine wiring shall be routed in conduit or high temperature looms with a rating of 300 degrees Fahrenheit. All added wiring shall be in protective loom, located in accessible, enclosed location. Wiring and components shall not terminate in the oxygen storage compartment except for the compartment lights and door switch plunger. All conduits, looms and wiring shall be secured to the body or frame with insulated metal straps in order to prevent sagging and movement which results in chafing, pinching, snagging, or any other damage. All apertures on the vehicle shall be properly grommeted for passing wiring and conform to SAE 1292.

**Battery Switch:** A new solid-state battery disconnect switch shall be installed. This switch shall be activated via the chassis ignition system and shall be capable of handling the module electrical loads. This switch shall only terminate the module wiring and shall in no way disconnect any power associated with the chassis. This switch shall also be capable of disconnecting itself, much like a fuse or breaker would, if it senses an overload or higher than normal amp draw from the module.

**Cab Wiring:** Install new power distribution harness and battery cables properly sized for their respective loads. All wires shall be color and function coded for easy identification.



Tail / DOT / Clearance Lights: Install new Whelen 600 Series LED Lights with chrome bezels for Brake/Turn/Back Lights. All new LED ICC/Clearance and Markers shall be installed per DOT requirements.

Warning Lights: The existing warning lights shall be replaced with new Whelen LED Lights. This is to include Grille Lights, Intersector Lights, Front, Side, Rear Lights. All lights to have Whelen Chrome Flanges. Red/White front and sides, Red/Amber rear and sides.

Scene / Load Lights: There shall be Six Whelen LED Scene-Load Lights on the modular ambulance. Two on the Rear. The Rear Load Lights shall be activated via (1) cab Console Switch, (2) Rear Chassis reverse circuit. In addition, (2) Whelen 900 Series LED Scene Light, two (2) on each side of the module.

Speakers: Provide and install a pair of new CPI #SAD/P3809-11C35 speakers. The speakers shall be mounted recessed into the front bumper of the chassis or some form of equivalent mounting approved by customer. All wiring connections shall be made weather-proof in a professional manner due to the extreme operating conditions of these speakers.

Cab Console: Provide and install a Low Profile custom made Console to house a switch panel, siren, radios, and gauges. The rear portion of this console shall also have space provided to hold 2 large cup holders, Exact location to be determined at Pre-Build Conference.

Door Switches: The existing dome lights shall be replaced with LED Lights. The Round dome lights shall be replaced with (8) Whelen 80C0EJCR LED Lights with Chrome Housings.

Two-Way Radios: Install New Antenna and Co-Ax to front console and rear patient compartment Action Area Panel. Provide and install mobile radio in front and rear and three portable radios.

Inverter: Bidder will provide and install a new 1000W Inverter with a 50AMP Battery Charger with transfer switch in the new unit. The complete inverter circuit shall be thoroughly tested for proper function. Used Inverters or rebuilt inverters will not be allowed with this bid. NO EXCEPTION.

Shoreline: Install a new 20amp Kussmaul Auto Eject weatherproof shoreline outlet. The engine block heater shall be wired to the shoreline with a disconnect plug installed with the chassis engine compartment.

Weather-Stripping: Replace all door gasket with new.

Compartment Door: Compartment doors are to be closely inspected for condition and repaired as necessary.

- Check and Trued for Alignment and closure
- All Hold opens checked for operation and defective closures replaced.
- Inspect all door latches, locks, handles, etc. for proper operation.
- Properly lubricate all new rotary latches, handles, locks, etc.
- Any damaged windows replace with OEM Window from OEM Manufacturer.

Door Handles: Replace all Exterior Compartment Door Handles with new to match current handles. NO EXCEPTION.

Door Hardware: New hardware, including rotary latches, rods, and handle mechanisms shall be replaced on the entry doors. These new components shall be reliably and properly installed to provide a trouble free door latching system. All remaining exterior door components shall be thoroughly inspected and

replaced as needed. Any faulty components shall be replaced with new OEM components. All Rotary latches shall be new.

Rear & Side Entry Door Holds: New Rear "CPI" 4.5-inch Loop Style Rear Door Holders shall be installed. The side entry door hold shall be replaced with new, similar to the existing one.

Side Door Stepwell: The curbside entry door stepwell shall be covered with new aluminum diamond plate in the stepwell.

Entry Door Panels: All Lower Door Entry Panels (30 shall be replaced and add New Smooth Aluminum Cover. The Lower Door Panels shall have Reflective Striping added to the individual door panels.

Sub-Floor: Inspect subfloor thoroughly. If any compromised area is found, the complete subfloor and underlying moisture barrier shall be replaced. No piecing of subfloor or moisture barrier shall be allowed. The cabinets shall be removed, the wooden subfloor removed, as well as the fiberglass moisture barrier removed. A new seamless, single piece of 0.050" aluminum moisture barrier and seamless single piece 3/4" marine grade plywood shall be installed. This plywood floor shall be reinstalled in a secured and professional manner and no damage shall be done to these components during this process. This entire subfloor replacement shall be done in an OEM, quality, and professional manner.

Flooring: The existing floor covering shall be replaced with new Altro Flooring.

Upholstery: All upholstery in the patient compartment shall be replaced with new seamless material except the EMT Captain's chair, it shall be replaced with new and have a built in Child Restraint system.

Cabinet Removal: IF NEEDED, the interior Cabinets shall be inspected to ensure that there is NO Rotten Wood. The selected Vendor shall warranty the cabinets for twelve (12) Months after the final product is delivered. NO EXCEPTION.

Trim out interior to a like new condition.

- Manually check cabinet mounting bolts to insure stability and strength.
- Check all shelves for security and make rattle proof.
- Check all seatbelts and replace all defective ones.
- Replace any rusty or discolored screws or trim with new.
- Provide high quality Clean up and sanitation to all cabinetry, compartments, headliner, etc.
- Replace all Plexiglas Windows with New. The aluminum window tracks and felt shall be replaced as needed.

Formica / Surfaces: Any damaged area such as walls, countertops, etc. which have cracks or holes shall be professionally repaired before new Formica applied. The new Formica shall be installed per OEM methods and not simply pieced-in cover up some holes or cracks.

Cot Mount / Hardware: The Cot Mount hardware shall have an Old-Style Antlers and Bar system installed. This plate will allow the Academy to choose correct cot mount and stretcher. It will not be the responsibility of the remounter to determine the requirements of the Academy.

Squad Bench Net: A 2" web man-saver safety net shall be professionally installed at the head of the squad bench. This net system shall be adjustable and securely anchored into structural components welded into the ceiling structure as well as into structural components in the squad bench. The use of sheet metal screws to attach this safety net into superficial components will be tolerated. Poor workmanship will not be tolerated on any components of this remount, but an exhibition of poor

workmanship on safety issues will be grounds for dismissal from all future contracts with this agency and possible litigation.

Attendant Seat: Provide and Install a New EVS Seat. Inspect Seat Base and replace if needed.

#### HEATING AND AIR CONDITIONING

Heat / Cool Unit: Install a new Danhard Heat/Cool Unit with wall mounted thermostat. This system shall be complete with all-new hoses and fittings installed per Danhard and OEM Chassis requirement.

Material: The emergency medical care vehicle, chassis, ambulance body, equipment, devices, medical accessories and electronic equipment to be delivered under this contract shall be standard commercial products, which meets or exceed the requirements of the specification. The ambulance shall comply with all Federal Motor Vehicle Safety Standards (FMVSS), the Federal regulations applicable or specified for the year of manufacture. The chassis, components and optional items shall be as represented in the manufacturer's current technical data. Materials used in the construction shall be new and not less than the quality conforming to current engineering and manufacturing practices. Materials shall be free of defects and suitable for service intended.

Manufacturing Ability: It is the intent of these specifications that the vendor has the ability to remount and refurbish a complete ambulance within their plant facility, except for the chassis. The vendor must have significant experience in the remounting and refurbishment of modular ambulance bodies and performed a minimum of 25 remounts in the last year.

Exceptions to Specifications: Any exceptions to these specifications indicated must be clearly pointed out. Otherwise, it will be considered that items offered are in strict compliance with these specifications and the successful bidder will be held responsible for delivering a vehicle meeting these specifications. Any exceptions must be explained in detail in the Response Packet Exception Form. Any Bidder Not Complying Shall Not be Considered as Responsive.

#### **Vendor shall provide VIN Number as proof of possession of chassis.**

Successful Vendor MUST prove at time of Proposal Opening Date and Time a copy of the Ford MSO Tilting to allow the purchasing agency to in fact know that the bidder does in fact have the proposed chassis available. MSO Must match VIN# that is required on this Proposal. **NO EXCEPTION.**

The successful bidder shall provide Remounter's warranty coverage for the ambulance vehicles conversion, which coverage shall, at a minimum include: To compare warranties, each bidder shall submit their respective Warranty Coverage, excluding the Chassis. That will be covered by the chassis manufacturer that we select from the respective bidder.

It will be the responsibility of each Bidder to provide the warranty from the actual Remounter and not a warranty from a dealer. It must come from the Ambulance Remounter. **NO EXCEPTION.**

Warranty on the chassis portion of the completed ambulance shall be the responsibility of the OEM Chassis Manufacturer. The terms of such warranty are set forth in the chassis warranty literature included in the owner's manual. The successful manufacturer's sole responsibility with regards to the chassis shall be to provide reasonable assistance to the purchaser in obtaining warranty from the chassis manufacturer or its authorized service center. **NO EXCEPTION.**

Service and Warranty Repair: Successful vendor must have a comprehensive ambulance service and repair facility that is capable of committing to this agency's needs. The Purchaser will agree to have available Factory Support from the actual Remounter. Vendor shall have the right to contract with a local agency, properly equipped and trained to handle warranty and repair issues.

**2.2 DELIVERY: FOB DESTINATION**

Delivery of the vehicle must be made to Arkansas Fire Training Academy located at 14668 Highway 203 near the City of Camden, Arkansas, during regular working hours.

Delivery is required as soon as possible after the receipt of order. An estimated delivery date should be included on the Bid Price Sheet.

Loss or damage that occurs during shipping, prior to the order being received by the Academy, is the Contractors responsibility.

**2.3 WARRANTY**

Details of any warranties provided should be included with the Bid Response Pack.

**2.4 TRAINING**

A vehicle training session will be required and should be included in the cost on the Bid Price Sheet.

**2.5 REGISTRATION FEES**

In accordance with Act 484 of 2009 and Act 351 of 2011, all Arkansas motor vehicle dealers are required to print and place temporary buyers tags on all unregistered vehicles at the time of sale. Temporary Tag Fees will be ascertained and added to the Vehicle Registration Certificate Form. Contractors may not charge fees higher than the established amounts. Fees may be increased only as rate changes are imposed by the Arkansas Legislature.

**2.6 ACCEPTANCE STANDARDS**

Inspection and acceptance/rejection of product(s) will be made within fourteen (14) days of receipt.

**2.7 INSPECTION AND TEST PROCEDURES**

The awarded Contractor shall be responsible for performing all inspections. The Academy reserves the right to make any inspections on selected fire apparatus deemed necessary, for evaluation purposes, to ensure compliance with the specification and bid requirements.

## **SECTION 3 – TERMS AND CONDITIONS**

### **3.1 TERMS AND CONDITIONS**

By submitting a bid, the Contractor agrees to be governed by the terms and conditions set forth in this document. Any bid containing variations from terms and conditions set forth herein which are determined to be unacceptable to the College may result in the disqualification of your bid. Examples include, but are not limited to, indemnification statements, subjugation to the laws of another state, and limitations on remedies. A contract agreement to be executed by all duly authorized representatives, this IFB, and the successful Contractor's bid will constitute the awarded contract.

### **3.2 CONDITIONS OF CONTRACT**

- A. Observe and comply with federal and State of Arkansas laws, local laws, ordinances, orders, and regulations existing at the time of, or enacted subsequent to, the execution of a resulting contract which in any manner affects the completion of the work.
  
- B. Indemnify and save harmless the College and all its officers, representatives, agents, and employees against any claim or liability arising from or based upon the violation of any such law, ordinance, regulation, order, or decree by an employee, representative, or subcontractor of the Contractor.

### **3.4 PROPRIETARY INFORMATION**

The College considers all information, documentation and other materials requested to be submitted in response to this solicitation to be of a non-confidential and/or non-proprietary nature and, therefore; shall be subject to public disclosure. Any portion of the bid will be disclosed to the members of the evaluation team and other necessary staff prior to the contract award. The College retains the right to disclose the name of the successful bidder, the amount of the contract, and any information in the bid that is pertinent to the selection of the Contractor.

Any information of a proprietary nature that the respondent does not want disclosed to the public or used for any purpose other than evaluation of this offer should be on separate sheets. Each sheet containing such information must be appropriately marked "Confidential" at the top and bottom.

## **SECTION 4 - STATE REQUIREMENTS**

### **4.1 NON-DISCRIMINATION**

The College does not discriminate against any entity, company, employee, applicant for employment or any person participating in any aspect of any project on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability.

### **4.2 MINORITY AND WOMEN OWNED BUSINESS POLICY**

The State of Arkansas encourages all minority businesses to compete for, win and receive contracts for goods, services, and construction. The state also encourages all companies to sub-contract portions and any state contract to minority business enterprises.

### **4.3 EQUAL OPPORTUNITY POLICY**

Act 215 (SB#1123) of 2005 requires that each entity or person interested in contracting with the State must include with its bid response a copy of the company's EQUAL OPPORTUNITY POLICY.

### **4.4 ILLEGAL IMMIGRANT RESTRICTION**

No state agency may enter into or renew a public contract for services with a contractor who employs or contracts with an illegal immigrant. A contractor shall certify that it does not employ, or contract with, illegal immigrants. See Arkansas Code Annotated § 19-11-10

**4.5 RESTRICTION OF BOYCOTT OF ISRAEL**

Pursuant to Arkansas Code Annotated § 25-1-503, a public entity shall not enter into a contract with a company unless the contract includes a written certification that the person or company is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel.

**4.6 DISCLOSURE OF CONTRACTS OVER \$25,000 – GOVERNOR’S EXECUTIVE ORDER 98-04**

No contract for commodities or services greater than \$25,000, and no discretionary grant greater than \$25,000 shall be awarded, extended, amended, or renewed by an agency to any bidder who has not complied with Governor’s Executive Order 98-04, as required in this bid.

Failure to make any disclosure required by Governor’s Executive Order 98-04, or the violation of any rule, regulation, or policy adopted pursuant to the Order, shall be a material breach of the terms of this RFP. Any bidder who fails to make the required disclosure, or who violates any rule, regulation, or policy, shall be subject to all legal remedies available to the agency.

**4.7 ENERGY, FOSSIL FUEL, FIREARMS, AND AMMUNITION INDUSTRIES BOYCOTT RESTRICTION:**

For contracts valued at, or exceeding, \$75,000. A public entity shall not enter into a contract with a company unless the contract includes a written certification that the person or company is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of an Energy, Fossil Fuel, Firearms, or Ammunition Industry. If a company does boycott any of these industries, see Arkansas Code Annotated §25-1-1102.