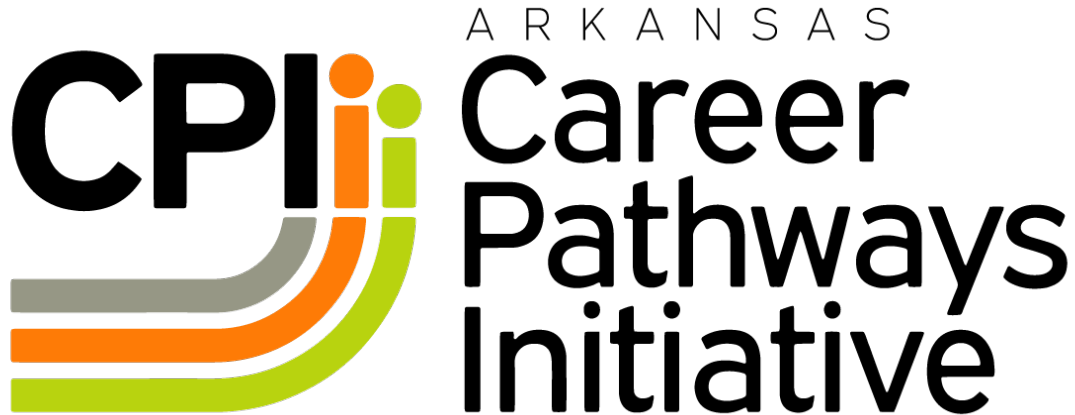


Southern Arkansas University Tech



Career Pathways Initiative Student Handbook



Southern Arkansas University Tech
Career Pathways Initiative Student Handbook

SAU Tech Career Pathways Contact Information

Physical Address: 6415 Spellman Road
Camden, AR 71701

Mailing Address: P.O. Box 3499
Camden, AR 71711

Staff Contact: LaTonya Reed, Director
Administration Building Rm. 240
lreed@sautech.edu
870-574-4704

Fall/Spring Office Hours: Monday – Thursday 7:30am – 5:00pm
Friday 7:30am – 11:30am

Summer Office Hours: Monday – Thursday 7:00am – 5:30pm

SAU Tech Mission Statement: Southern Arkansas University Tech is a comprehensive community college that meets the educational, training and cultural needs of the communities it serves.

Program Description: Arkansas Career Pathways Initiative is designed to improve the earnings and post-secondary education attainments of Arkansas' low-income, Temporary Assistance for Needy Families (TANF) eligible parents and TEA recipients. The initiative will help those adults attain the required skills needed to earn a marketable educational credential for immediate entry into a high demand occupation and/or further advanced education. The initiative will emphasize such program components as job readiness education, basic skills, remediation, advanced skill training in high wage, high demand occupations and strong connections among two-year colleges, students and employers. In addition to helping move Arkansas forward economically through education and training, the outcome of the initiative will be assist Arkansas in meeting the goal of reducing the need for public assistance.

SAU Tech Career Pathways Mission: The goal of the Career Pathways Initiative at SAU Tech is to assist TANF-eligible adults remove educational barriers leading to the obtaining of certificates and/or degrees necessary to secure high wage careers by providing financial services including books, supplies, tutoring, networking, childcare, tuition and transportation assistance.

CAREER PATHWAYS STAFF INFORMATION

The Career Pathways Initiative program operates under the Student Services Division:

Dr. Edward Rice, Vice Chancellor of Student Services
870-574-4504 OR erice@sautech.edu

Jenny Sanders, Associate Vice Chancellor of Student Services
870-574-4530 OR jsanders@sautech.edu

Paula Doss, Administrative Assistant for Student Services
870-574-4712 OR pdoss@sautech.edu

LaTonya Reed, Career Pathways Initiative Director
870-574-4704 OR Lreed@sautech.edu

STUDENT ELIGIBILITY

In order for a student to meet eligibility, he or she must be:

- An Arkansas resident
- A custodial or noncustodial parent or adult care taker of a child or children under age 21
- Receiving SNAP, Medicaid, AR Kids, be a current or former TEA recipient **OR** earn an income at or below 250% of the federal poverty level

To determine eligibility, the following documents must be submitted:

- A current Arkansas issued ID or driver's license
- Birth Certificate(s) for Child(ren)
- Social Security cards for yourself and your child(ren)
- Copy of your most recent **FEDERAL** tax return **OR** last **6** pay stubs

ENROLLMENT/INTAKE PROCESS

A potential student may apply for Career Pathways by call the office at 870-574-4704 **OR** stopping by the office located in Administration room 240 at SAU Tech **OR** by logging on to arpathways.com and complete the pre-apply tab **OR** completing the application located on the SAU Tech website under the Administration tab.

Any student deemed eligible for Career Pathways Initiative services will receive an acceptance letter detailing what services the student is eligible to receive. If an applicant is not eligible for services, the applicant will receive a letter explaining why they are not eligible for services.

ADVISING

It is STRONGLY recommended that each CPI participant meet with an SAU Tech academic advisors.

Vontisha Murphy 870-574-4585

Business Administration
Health Sciences/General Health
Phlebotomy
Public Health
Non-degree AETA
Supply Chain Management

Cosmetology
Sports Medicine
Pharmacy Tech
Environmental Management
Non-degree Seeking

Temeke Butler 870-574-4492

Automated & Robotic Engineering	Engineering
Electrical & Instrumentation Tech	Law Enforcement
Fire Science & Fire Emergency Response	HVAC-R
Mechanical Maintenance	Non-Destructive Testing
Production Technician	Professional Studies
Welding Academy of South Arkansas	Teacher Education

Divesh Acharya 870-574-4723

Computer Information Technology
Cybersecurity

Phyllis Hutson 870-574-4466

Office Management
Medical Office Admin.

Kat Beckham 870-574-4788

Aviation Maintenance Technology

Faith Brock 870-574-4745

Practical Nursing
Registered Nursing
Sonography

Dr. Velvet Easter 870-574-4742

Criminal Justice
Psychology

Scotty Morrison 870-574-4457

Multimedia: Film/Video
& Graphic Design

Rebecca Hughes 870-574-4522

English
Religious Studies
Gen. Studies (M-Z last names)

Dr. Terry Hutson 870-574-4525

History
Math
Gen. Studies (A-L last names)

LaClaire Williams 870-574-4476

Rocket High Students

Students enrolling in college courses and requesting assistance from Career Pathways must complete an SAU Tech Admissions packet with the Admissions Office 870-574-4558 and the Free Application for Federal Student Aid (FAFSA). These packets are separate from the Career Pathways application packet.

FINANCIAL ASSISTANCE

**** Assistance from Career Pathways IS NOT an entitlement.**

**** Financial awards are at the discretion of the program director and the Arkansas Career Pathways state CPI office.**

Tuition

For students to be eligible for tuition assistance, students must exhaust all other sources of funding (PELL, Arkansas Rehab, Scholarships, WIOA). Student loans funding are not included in the exhaustion policy. Students who receive funding from other sources but it is not enough to cover all costs, CPI may assist with the remaining balance. All eligibility documents must be received before tuition services will be provided. If CPI pays for classes and the student drops those classes without notice, the student may be responsible for ½ of the tuition costs. If CPI pays for courses and the student withdraws or fails for not attending or completing assignments, students may be ineligible for tuition assistance the following semester.

Transportation

To be eligible for transportation assistance, program eligibility determination must be completed. Transportation is available for travel to and from required class and CPI activities. Mileage driven will be determined from a Map Quest search from the student's home address to campus. Rate per mile will be based on state approved rates, but actual gas card amount will be based on available funding. To receive a gas card, students must:

- Be enrolled in the current semester.
- An attendance monitoring form every month with no more than 3 unexcused absences on the dates shown on the schedule.
- Pick up gas cards on dates listed on the schedule.

Childcare

Before childcare assistance is available, program eligibility determination must be completed. Students must meet with the CPI director **BEFORE** enrolling a child if CPI is to help with childcare costs. Students must also do the following:

- Choose a state licensed/certified facility.
- Establish a contract with Career Pathways and the childcare facility.
- Submit an attendance monitoring form every month.

- Understand that funding availability is based on budget funds available and the entire monthly billed amount may not be covered.
- Be responsible for picking their child or children up from the facility in a timely manner. Any late fees are the responsibility of the parent.

Education Pays

Education Pays is an incentive assistance service developed to encourage CPI students/participants to maintain a satisfactory GPA while working toward attaining a credential. To qualify for Ed Pays participation, participants must meet certain eligibility requirements. **Not every student/participant who qualifies for CPI will qualify for Ed Pays. FUNDING FOR EDUCATION PAYS IS NOT GUARANTEED.**

2022-2023 Gas Card Distribution Schedule

Fall 2022

DATE:	DATE FORMS DUE:	DISTRIBUTION DATE:
September 2022	September 1, 2022	A-M September 7, 2022 N-Z September 8, 2022
October 2022	October 3, 2022	A-M October 10, 2022 N-Z October 11, 2022
November 2022	November 2, 2022	A-M November 9, 2022 N-Z November 10, 2022

Spring 2023

February 2023	February 1, 2023	A-M February 8, 2023 N-Z February 9, 2023
March 2023	March 1, 2023	A-M March 8, 2023 N-Z March 9, 2023
April 2023	April 3, 2023	A-M April 10, 2023 N-Z April 11, 2023

Summer I 2023

June 2023	June 5, 2023	A-M June 13, 2023 N-Z June 14, 2023
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