

2020-2021 IRS Documentation

Tax Filers:

Your file has been chosen for verification, and we have to verify the tax information you submitted on the FAFSA. The best way to handle this, and what we strongly recommend, is that you go to www.fafsa.gov and elect to have your tax information imported directly into your FAFSA. By doing it this way, you reduce unnecessary delays in processing your file. If you need assistance, call the SAU Tech Financial Aid Office at 574-4511. Alternately, you may submit a paper official 2018 **Tax Return Transcript**. To obtain a Tax Return Transcript: go to www.irs.gov/transcript, click on the Get Your Tax Record button, and request a 2018 Tax Return Transcript. OR go to www.irs.gov/transcript, click Get Transcript by Mail, and request a 2018 Tax Return Transcript (this will be mailed to the address on the tax return within 5-10 business days).

Nontax Filers:

If a student filed the FAFSA as independent (not using parent information) and didn't file taxes in 2018, they will have to turn in proof of nonfiling as detailed below.

If a student who filed the FAFSA as a dependent (using parent information), and their parent didn't file tax information, the student's parent(s) will have to turn in proof of nonfiling as detailed below.

Nonfilers must provide a confirmation of nonfiling dated on or after October 1, 2019. A confirmation of nonfiling can be obtained from the IRS using Form 4506-T and checking box 7. [Form 4506-T can be found at www.irs.gov](http://www.irs.gov) under Forms and Pubs or you can find it on SAU Tech's Financial Aid website under 2020-2021 forms.

Tax Return Information for Individuals with Unusual Circumstances:

Verification of 2018 IRS Income Tax Return Information for Individuals Who Filed an Amended IRS Income Tax Return

If an individual filed an amended IRS income tax return for tax year 2018, provide both of the following:

- A **2018 IRS Tax Return Transcript** (signature not required) for the 2018 tax year (see instructions above); and
- A signed copy of the 2018 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.
- If line 15 on the 1040X has form 8962 checked, also attach Form 8962 with the Amended Tax Return.

Verification of 2018 IRS Income Tax Return Information for Individuals Who Were Victims of IRS Identity Theft

A victim of IRS identity theft who has been unable to obtain a **2018 IRS Tax Return Transcript** or use the IRS DRT must provide a signed copy of the 2018 paper IRS income tax return that was filed with the IRS and a signed copy of IRS Form 14039 "Identity Theft Affidavit" if one was submitted to the IRS. If the individual did not keep a copy of Form 14039 or the IRS did not require him or her to submit one, he or she may provide one of the following:

- A statement signed and dated by the individual indicating that he or she was a victim of IRS identity theft and that the IRS is investigating the matter. The statement must also indicate that the individual submitted a Form 14039 to the IRS, but did not keep a copy of it or that he or she was not required to file the form; or
- A copy of a police report if it was filed related to the IRS identity theft.

Verification of 2018 Income Tax Return Information for Individuals Who Filed Non-IRS Income Tax Returns

If an individual filed or will file a 2018 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands), or with a foreign country, provide a signed copy of that 2018 income tax return(s).