

## 2018-19 ATI TEAS Testing Schedule

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### Registration & Payment Options:

1. Complete the registration form and email it to [driggs@sautech.edu](mailto:driggs@sautech.edu) or deliver it to the Testing Center (AD200) on or before the registration deadline. **Same day registration is not permitted.**
2. Pay the non-refundable \$58 testing fee to the Business Office by cash, credit card, check, or money order and bring the receipt to the Testing Center to check in on your testing date.
3. **Create a student account at [www.atitesting.com](http://www.atitesting.com) at least 24 hours in advance prior to arriving to test. You must be able to access this account when you arrive to test.**
4. **NOTE: When selecting test site, search for "Southern AR U Tech."**

### Testing Dates and Registration Deadlines:

The TEAS test is given on select Monday, Tuesday, and Wednesday at 8:00 AM or 1:00 PM and Friday at 8:00 AM. Registration forms must be received by the Testing Center by the published registration deadline the week prior to the exam date.

| Test Dates              | Registration Deadlines |
|-------------------------|------------------------|
| Nov 2                   | Oct 24                 |
| Nov 5, 6, 7, 9          | Oct 31                 |
| Nov 12, 13, 14, 16      | Nov 7                  |
| Nov 26, 27, 28, 30      | Nov 19                 |
| Dec 11, 12, 14          | Dec 5                  |
| Dec 17, 18              | Dec 12                 |
| Jan 7, 8, 9, 11         | Jan 2                  |
| Jan 14, 15, 16, 18      | Jan 9                  |
| Jan 21, 22, 23, 25      | Jan 16                 |
| Jan 28, 29, 30, Feb 1   | Jan 23                 |
| Feb 4, 5, 6, 8          | Jan 30                 |
| Feb 11, 12, 13, 15      | Feb 6                  |
| Feb 18, 19, 20, 22      | Feb 13                 |
| Feb 25, 26, 27, March 1 | Feb 20                 |

## Testing Guidelines:

- Provide **valid** photo identification – **No exceptions.**
- Candidates should arrive at least 15 min early to check in for exam; examinees arriving more than 15 minutes after the start time will not be admitted.
- The test is electronically timed and usually lasts 3 ½ hours.
- Study guides are available at <http://www.atitesting.com/Solutions/PreNursingSchool/TEAS.aspx>. Free online help is available at [www.mometrix.com/academy/teas-test](http://www.mometrix.com/academy/teas-test), [www.testprepreview.com](http://www.testprepreview.com) , and [www.uniontestprep.com](http://www.uniontestprep.com).
- Score reports will be provided immediately following the test. Candidates must obtain additional copies by logging on to the student account at [www.atitesting.com](http://www.atitesting.com).
- Cell phones and other cellular and electronic devices are strictly prohibited in the testing center. Candidates will be dismissed and their scores cancelled if his/her cellular or electronic device sounds during testing. The use of calculators is prohibited.**
- Scratch paper is provided by the Test Administrator.
- Testing accommodation requests must be made through the Enrollment Services Office at least one week prior to the desired test date.
- Testing is available on a first-come, first-served basis.

Visit our website to view this schedule and other useful testing information at [www.sautech.edu/testing-center/](http://www.sautech.edu/testing-center/).

## When and Where to take the TEAS

The test is administered in the Testing Center, located at SAU Tech on the second floor of the Administration Building Room 200. Testing will take place on Monday, Tuesday, and Wednesday at 8:00 AM and 1:00 PM and Friday at 8:00 AM from November 1-March 1.

## Retesting Guidelines

Candidates may test only twice in an application period (including retests) and must wait at least 10 days between tests.

# ATI TEAS® Registration Form

Test Date: \_\_\_\_\_ Select time: \_\_\_\_\_ 8:00 am \_\_\_\_\_ 1:00 pm

Name: \_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you retesting?  Yes  No (If yes, give last test date) \_\_\_\_\_

Are you requesting test accommodations?  Yes  No If yes, contact Student Services BEFORE submitting this form.

## Eligibility Statement

I certify that I am applying to the SAU Tech Allied Health Nursing Program; and I will pay the \$58.00 testing fee to **The Business Office** before arriving to test. I understand that this fee is non-refundable and valid for one year from the payment date. I also understand that I must submit the cashier's receipt and **VALID** Photo ID at the same time to the testing center and that this form will be returned to the Testing Center on or before the registration deadline for the requested testing date.

## Score Cancellation Policy

I understand that cellular devices are STRICTLY prohibited in the testing center and that I must, upon arrival to test, turn off **completely** my cellular equipment. I further understand that my test scores **will be cancelled** and I will be promptly dismissed from the testing center for failure to abide by this policy.

## Candidate Behavior Statement

I agree to arrive at the testing center 15 min. before my scheduled test, with a valid form of photo ID. I agree to cooperate fully with testing staff at all times and follow all instructions given. I agree to turn off any cellular or electronic equipment and leave all personal belongings in my vehicle. I will respect the privacy of others and their right to test under conditions conducive to success. I further understand and agree to comply with all testing center policies and procedures. I understand fully that I will be dismissed from the center if I fail to adhere to policies and/or procedures set forth by the SAU Tech Testing Center.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Special Note: READ CAREFULLY

- Ensure each field on the registration form is completed **in its entirety**. Failure to do so will result in the form being rejected. **YOU WILL BE REQUIRED TO PROVIDE A RECEIPT FOR YOUR TESTING FEE TRANSACTION ON TEST DAY.**
- Return forms to Debra Riggs at [driggs@sautech.edu](mailto:driggs@sautech.edu) or Administration Building room 200.
- Candidates without a Business Office receipt **WILL NOT** be allowed to test upon arrival. Payment of testing fees DOES NOT register you for the exam. You MUST submit this form to the Testing Center for proper registration.
- Applicants may only retest twice within a calendar year. A waiting period of 10 days between tests is required.
- Candidates must create a student account at [www.atitesting.com](http://www.atitesting.com) at least 24 hours in advance prior to arriving to test and must be able to log in to the account at the time of testing.**
- This form must be submitted to the Testing Center on or before the registration deadline. **Same day registration is not allowed.**