

SOUTHERN ARKANSAS UNIVERSITY TECH

POSITION VACANCY NOTICE

POSITION TITLE: Solid Waste Management Instructor/Program Coordinator

DATE POSITION AVAILABLE: June 20, 2019

APPLICATION DEADLINE: Applications will be accepted until position is filled.

JOB DESCRIPTION:

This is a twelve-month position at the Arkansas Environmental Training Academy. The primary function of this position is to coordinate and teach in the Solid Waste Program under the direct supervision of the Director of the Arkansas Environmental Training Academy. Specifically, the position will include but not be limited to the following duties:

1. Develop and revise Solid Waste curriculums to keep current with changing technology and/or regulations.
2. Work with the Arkansas Department of Environmental Quality (ADEQ) Solid Waste Division to obtain/maintain approval of all Solid Waste Certification Courses.
3. Develop a strategy to foster cooperation with Solid Waste entities statewide.
4. Work with AETA staff, Solid Waste adjuncts, and Solid Waste Management Districts in development of the annual Solid Waste training schedule.
5. Coordinate with the respective Solid Waste Management Districts to provide training at various locations statewide as requested by the districts or by industry. Teach Solid Waste certification and update courses on-campus, off-campus, and by internet delivery.
6. Oversee the Solid Waste Program budget. Become familiar with the Poise system utilized by SAU Tech for budgeting purposes.
7. Develop a checklist of all course materials needed for classes and provide it to the clerical staff to use when preparing for upcoming classes.
8. Develop a network of qualified adjunct instructors statewide.
9. Attend meetings workshops, seminars, and conferences as requested.
10. Perform other related duties as may be assigned by the Director of the Academy.

MINIMUM QUALIFICATIONS:

1. Hold a current Arkansas Level C (Master) Operator License.
2. Minimum of five (5) years direct experience in the operation of a solid waste management facility (Class 1, Class 3C, Class 4 landfill, transfer station, composting, etc.) and/or teaching experience for solid waste or related field.
3. Background check required.

PREFERRED QUALIFICATIONS:

1. Associate's Degree in Environmental Science or similar field.

ANNUAL SALARY: \$40,000-\$45,450

DATE OF NOTICE: June 19, 2019

APPLICATION PROCEDURE: Application form is available at: www.sautech.edu

INQUIRIES MAY BE MADE TO: SAU Tech Human Resources Office

(870) 574-4481

humanres@sautech.edu



Southern Arkansas University Tech is an Equal Opportunity, Affirmative Action Employer and does not discriminate against any applicant for employment because of race, color, national origin, gender, age, disability, or veteran status. Applicants from qualified women and ethnic minority group members are strongly encouraged.