

STUDENT LOG-IN WORKSHEET

MyCollege (<http://mycollege.sautech.edu>)

Username = Student ID Number

Password = Campus Connect PIN

If you have never logged in to Campus Connect:

- Your password will be the last four digits of your SSN without leading zeros.
- You will be prompted to set a PIN.
- Once you set a PIN, you will use this for your password to log in from that point forward.
- To get your student ID number, contact the Registrar's Office at 870-574-4587.

Write your student ID number here: _____

Write your new PIN here: _____

Brightspace (<http://mycollege.sautech.edu>)

Click on "Brightspace" on the left side of the page

- Username = last name (first letter capitalized) + first letter of first name (capitalized) + last four digits of student ID
- Password = Saut + last four digits of your Social Security Number. (SSN 123-45-6789 is Saut6789)
- For help with Brightspace, contact the Center for Online Learning at 870-574-4453.

Write your Brightspace username here: _____

Write your Brightspace password here: _____

Email (<http://mycollege.sautech.edu>)

Click on "Student Email" on the left side of the page

- Username = last name + first letter of first name + last four digits of student ID
@mymail.sautech.edu
- Password: The default password for the first time you access is "Password1." For some students, the default password may be "password."
- New password has to be a minimum of 8 characters and contain at least one capital letter and one number.
- To reset your email password, contact Laura Johnson at 870-574-4513 or ljohnson@sautech.edu.

Write your student email address here: _____@mymail.sautech.edu

Write your email password here: _____