

Southern Arkansas University Tech

International Student Services

International Withdrawal Form

Name: _____ Date: _____

SAU Tech ID: _____ Phone: _____

Address: _____

Email Address: _____

To start the withdrawal process, you need to go to your academic advisor. The process may take time, so don't wait until the last minute. When possible, students should withdraw before the start of the semester to minimize tuition and fee liability. Once the semester starts, the effective date of withdrawal determines whether the student will receive any refund of tuition or fees.

If you are transferring to another school, you need to follow the steps for transferring your SEVIS record.

If you are withdrawing completely from SAU Tech and returning to your home country, your SEVIS record and be terminated for "Authorized Early Withdrawal" on the effective date of withdrawal and you will be granted 15 days to depart the United States.

To be completed by the PDSO or DSO:

For immigration purposes, F1 students have to submit documentation that they officially withdrew from the University. Please complete this section once the student as completed all of the necessary steps to officially withdraw from SAU Tech.

The date that the student completed their withdrawal process: _____

The student named above has completed the withdrawal process.

Name: _____ Date: _____

Signature: _____

To be completed by the student:

I am informing International Student Services that I am (please check one):

_____ Withdrawing from this (current) semester Fall 20____ OR Spring 20 ____
Today's date: _____ This is the official, effective date of withdrawal.

_____ Withdrawing from next semester: Fall 20____ OR Spring 20____
(You will complete the current semester.)

Reason (please check one):

_____ Personal _____ Financial _____ Family _____ Transferring to: _____

Do you intend to return to SAU Tech? (circle) YES or NO

If yes, when? Fall 20____ or Spring 20____

(Be sure to follow the instructions for taking a Leave of Absence)

Student's Signature: _____

Official Use Only

SEVIS Approved on: _____