

## Student Log-in Instructions



### MyCollege

If you have never logged into MyCollege:

1. Go to <http://mycollege.sautech.edu>.
2. Your Username will be your student ID number.
3. Your password will be the last four digits of your SSN without leading zeros.
4. Click “**CampusConnect**” near the top of the screen.

### Blackboard

1. Go to <http://mycollege.sautech.edu>.
2. Click “Blackboard” on the left side of the screen.
3. Username and Password: your last name (first letter capitalized) + first letter of your first name (capitalized) + the last four digits of your student ID. (We recommend that you bookmark the URL for easy access when you return to your course(s).)

**For example:**

**John McDoe has a student ID number of 1234-56789.**

**His username and password are: **McdoeJ6789****

### Email

Go to <http://mycollege.sautech.edu>.

1. Click “Student Email Login” on the left side of the screen.
2. Your email address is: lastname + first initial of first name + last four digits of student ID @mymail.sautech.edu

**For example:**

**John McDoe has an email address of [mcdoej6789@mymail.sautech.edu](mailto:mcdoej6789@mymail.sautech.edu).**

1. The first time you log in, your password will be **Password1**.  
Your new password has to be at least 8 characters. It must contain at least 1 capital letter and 1 number.

### Contact Information

#### For help with Blackboard:

Debbie Tucker  
870.574.4453  
[dtucker@sautech.edu](mailto:dtucker@sautech.edu)  
AD 212

Cynthia Hendrix  
870.574.4586  
[chendrix@sautech.edu](mailto:chendrix@sautech.edu)  
AD 212

#### To reset your email password:

Laura Johnson  
[ljohnson@sautech.edu](mailto:ljohnson@sautech.edu)  
AD 152

#### To get your student ID number:

Registrar’s Office  
870.574.4587  
AD 126