

## International Online Admissions

The information below is for the admission of **online** international students to Southern Arkansas University Tech. **You will not be allowed to be an M-1 or F-1 visa status student pursuing ONLY an online degree.** If you currently are an F-1 visa status student pursuing a degree at a SEVIS approved U.S. college, and wish to pursue an online degree or take courses at SAU Tech in conjunction with your current college, please visit [International Student Concurrent Credit](#) for more information. Please read the following information.

Please review our International [Online Student Information](#) for specific details regarding general information you will need to know.

### Step 1 Fill out International Admissions Application

There is no application fee for online only International students.

Once a student applies, a student identification number and an email address will be generated by SAU Tech and provided to you for your use. You can find information about how to access MyCollege, Brightspace, and your email on [our website](#).

### Step 2 Submit Documentation

- Official foreign transcripts listing courses, examinations, grades, and marks sent directly to Southern Arkansas University Tech Admissions Office from your high school and/or college/university. Photocopies may be temporarily accepted if they are certified by an official at the American Embassy or a known world organization.
- Proof of college entrance exam or placement scores recognized by the Arkansas Department of Higher Education (ACT, SAT, ASSET, Compass, or Accuplacer). Scores may be faxed, mailed or scanned and emailed.
- If applicable, students who have taken courses at U.S. colleges or universities must have their official transcripts sent directly from the college or university to the SAU Tech Admissions Office. Personal copies of U.S. transcripts will not be accepted.

### Step 3 Register for classes

You will need to fill out the [Class Registration Form](#) and submit the completed form to Beverly Ellis. The form can be mailed, faxed, or scanned and emailed.

It is strongly recommended that students whose native language is not English should be proficient in the use of the English language to be able to take courses successfully. All course materials, video lectures, and books are in English and are designed for students who are proficient in written and spoken English.

### Step 4 Purchasing books and supplies

Books and supplies for online courses can be purchased from our campus bookstore at <https://sautech.textbooktech.com/>.

### Step 5 Payment for tuition and fees

Full payment for [tuition and fees](#) must be made by the due date published in PDF form of the Class Schedule. SAU Tech offers payment options through eCashier in MyCollege on the SAU Tech website. Payment in full OR a payment plan through eCashier is required by the payment due date or you will be dropped from classes.

Tuition and fees can be paid in full by wire transfer or credit card contacting the Business office. Tuition and fees can also be paid in full by bank draft made payable to Southern Arkansas University Tech and mailed to the Business office.

## **SAU Tech Contact Information**

### **Mailing Addresses**

SAU Tech - Admissions  
PO Box 3499  
Camden, Arkansas 71711

SAU Tech – Business office  
PO Box 3499  
Camden, Arkansas 71711

### **Courier shipping (UPS, FEDEX, DHL, etc)**

SAU Tech  
6415 Spellman Road  
Camden, Arkansas 71701

### **Contact Information**

SAU Tech Admissions office Fax: 870-574-4734  
SAU Tech Business office Fax: 870-574-4489

Lisa Smith – Admissions  
Phone: 870-574-4558  
Email: [lsmith@sautech.edu](mailto:lsmith@sautech.edu)

Lisa Holland – Business office  
Phone: 870-574-4503  
Email: [lholland@sautech.edu](mailto:lholland@sautech.edu)

David McLeane – Vice Chancellor of Student Services/Primary DSO  
Phone: 870-574-4504  
Email: [dmcleane@sautech.edu](mailto:dmcleane@sautech.edu)  
Fax: 870-574-4478

Beverly Ellis – Advisor/DSO  
Phone: 870-574-4717  
Email: [bellis@sautech.edu](mailto:bellis@sautech.edu)