

<b>SAU Tech – Cost Containment Initiatives – Best Practices</b>			
<b>Best Practice</b>	<b>Date</b>	<b>Fiscal Impact</b>	<b>Enhanced Efficiency</b>
Vizant Credit Card System	2/2010-2/2014	\$16,831.80	
Toner & Cartridge Recycling	2011	\$4,262.90	
Toner and Cartridge Recycling	2012	\$3,391.71	
Budget Reports Sent Electronically	1/2014	\$250.00/year	
Outsource Bookstore	7/2013		Savings to students because of lower book prices
Pilot Electronic Signatures for Purchase Requests	8/2014	Unknown at this time	Less paper copies should result in savings
Recycling Program Aluminum Cans, Cardboard, Metal Scrap, Plastic	2013	\$6,340.76	Selling cardboard resulted in the elimination the need for 1 dumpster per month saving for the year; selling plastic eliminated the need for 2 dumpsters for the year
Main Campus Energy Efficiency	2013	10.01% increase (Although the percentage increased overall, we believe this is due to buildings being leased by SAU Tech that are not very energy efficient. We believe the percentage change for the main campus decreased, but we cannot breakout those figures from the overall figures to confirm.)	
Charge Back System Implemented for Departmental Postage and Motor Pool	7/2014		Provides for better internal control
Convert campus-wide printing systems to Xerox Managed Print Services Contract	2014	\$12,650 Annually \$37,590 Three-year projection	