Community Education Class

Course Proposal (Non-Credit)

Class Title: _____ Date: _____

Start Date: _____ End Date: _____ Time: _____

Minimum Number of Students: _____ Maximum Number of Students: _____

Cost: _____ Book/Materials Included: _____ Yes _____ No _____ Other

Class Description (will be used for marketing):

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Type of classroom needed:

____Classroom with desks and chairs
____ Auditorium

____ Computer Lab: software needed: _____

____ Other: _____

Book/Supplies Needed:

_____

Instructor Contact Information:

Instructor: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Street Address: _____ City: _____ Zip: _____

Email: _____