

Southern Arkansas University Tech
P.O. Box 3499~ East Camden, AR 71701~870-574-4500
www.sautech.edu

Online Course Information Form

Course Number: CO 0223

Course Title: Writing II

Course Description: This course is designed for students who need additional composition experience as evidenced by scores on the ASSET or ACT before enrolling in college level composition courses. The course focuses on the writing process, paragraph development, and essay development. The course will also include a brief review of basic grammar principles. After completion of this course, the student should possess grammar and writing skills necessary to take English composition classes at the college level. Internet students must have access to the Internet and a browser. Exercise Central (an online program that corresponds to the text book) will be used as a supplement for Internet students.

Instructor: Rebecca Hughes

Instructor Bio:

Office: AD 226

E-mail: rhughes@sautech.edu (You will e-mail me through the Blackboard course e-mail.)

Phone: 870-574-4522

My name is Rebecca Hughes. I have a Master of Arts Degree from Wright State University of Dayton, Ohio in English with an emphasis in TESOL and a Bachelor of Arts Degree in English from Southern Arkansas University of Magnolia, Arkansas. I have been teaching fulltime at SAU Tech since 2004. I teach Writing I, Writing II, and Composition I. I believe it is my duty to serve others in the best way I can. This is one of the reasons I chose to teach. I also believe that everyone has potential. This is another reason I became a teacher. I want to help others to live up to their potential. I hope that you will put your best effort forward in this course whether you like to write or not. Just consider this course one step toward achieving your goals. Good luck!

Prerequisites: Act/Asset Placement Test Scores or successful completion of Writing I.

Textbook Title: Text: Kirszner, Laurie G. and Stephen R. Mandell, *Writing First With Readings: Practice in Context*, 4th Ed., New York: Bedford/ St. Martin's, 2006.

Learning Outcomes:

Students maintaining a 70% or better will be able to:

- Reflect standard English grammar usage—the students will
- compose sentences using accepted conventions of grammar, mechanics, and usage,
- understand the difference between Standard English and community dialect.
- Exemplify sound structure of sentences and paragraphs—the students will
- write structurally sound sentences using sentence variety,
- write paragraphs following accepted conventions of organization and development,
- write essays using appropriate organization and structure,
- use transition words to enhance writing,
- revise and edit to strengthen structure, development, and style.

Instructor Methods: Students will work practice exercises through Exercise Central (www.bedfordstmartins.com/writingfirst) and take unit exams. Students will write paragraphs and essays. Students may correspond with instructor through Blackboard email or discussion board when questions arise from the subject matter. Students are encouraged to correspond with other students, in the course, through the use of the discussion board. Students should expect to spend at least 6 hours per week for the equivalent 3-hour credit (3 hours in class and 3 hours of homework). Because this is an online class, more than 6 hours per week is not unusual for studying and working in the online environment.

Enrollment Procedures:

Non-degree seeking students applying for admission to SAU Tech must submit an application for admission, appropriate placement test scores or, if applicable, official college transcript(s) with proof of Composition I and Intermediate Algebra (having earned a letter grade of "C" or better).

Full-time degree seeking students and part-time degree seeking students applying for financial aid applying for admission to SAU Tech must submit an application for admission, appropriate placement test scores, immunization record (if born after 01/01/1957), high school transcript or GED scores, and official college transcript(s), if applicable. (Note: Part-time students not applying for financial aid do not have to submit immunization record.)

Students are responsible for all tuition and fees at the time of registration. Students must officially drop by written notice or in person in order to reduce their balance owed. If students never attend class, he/she will still be assessed partial tuition and full student processing fees, unless completely he/she completely withdraws during the 100% refund period.

In order for a student to drop a class, he/she must complete a drop form or send written request to his/her advisor. A \$10 add/drop fee is assessed for adds/drops that take place after classes start.

Special Attendance Requirements (student contact with instructor, proctored examinations, etc.):

Students are required to contact instructor a minimum of once per unit during the semester to report their progress.

A PROCTORED FINAL EXAM is required for this course. Information related to proctored final exam can be found at http://www.sautech.edu/docs/proc_sites.pdf

Other Considerations (writing ability, assignments/projects, time considerations, etc.):

It is recommended that students refer to the course calendar for unit deadlines. There are five units that must be completed, and each unit must be completed by the deadline provided. Work must be completed by the mandatory deadlines or the missing grades will be marked as zeros. Students must show reasonable and sufficient progress toward completing the required coursework throughout the semester.

Students will need Internet access capabilities with e-mail, MS Word, MS PowerPoint, Adobe Reader, and the ability to receive and send e-mail attachments.

Revised: 4/22/11