

Southern Arkansas University Tech
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www.sautech.edu
Online Course Information Form

Course Number: NCIO0012

Course Title: Learning Strategies

Course Description: The purpose of this course is to prepare students for the online community that will be experienced throughout their online courses. Students will practice using Blackboard e-mail, discussion board, assignments tool, chat tool, assessments tool, and other pertinent Blackboard tools.

Instructor: Debbie Tucker, Jonathan Ward

Instructor Bio:

Debbie works full time at SAU Tech as Blackboard Administrator in the Center for Web-Based Learning and is a WebCT Campus Edition 6 Specialist. Debbie has been employed at SAU Tech since November, 2000. She is married and has two children and one granddaughter.

Jonathan works full time at SAU Tech as Technical Assistant in the Center for Web-Based Learning and is a WebCT Campus Edition 6 Specialist. He holds an Associate of Arts degree in General Studies from SAU Tech and a Bachelor's of Business Administration in Management Information Systems from the University of Central Arkansas. Jonathan has been employed at SAU Tech since February, 2006.

Prerequisite: None

Textbook Title: None

Learning Outcomes:

The student will demonstrate, by scoring 90% or higher on exams and successfully completing all course assignments, that he/she is proficient enough with the use of Blackboard to navigate through his/her online course(s).

Teaching Methodology, including description of interaction between student and instructor:

Students will read materials and do assignments through the online course. This course must be completed before you will be given access to your other online course(s). Failure to complete this course will result in the student not receiving credit for other Internet courses in which he/she is registered.

Students are required to contact the instructor by e-mail regularly during this course using the e-mail within the course.

Methods of Testing:

This course is broken up into fourteen (14) units. They are:

- Unit 1 - Online Learning at SAU Tech
- Unit 2 - What Do I Need Before I Start my Online Class
- Unit 3 - My Blackboard
- Unit 4 - Navigation
- Unit 5 - Learning Modules
- Unit 6 - Calendar
- Unit 7 - Announcements
- Unit 8 - Discussions
- Unit 9 - Mail
- Unit 10 - Chat & Whiteboard
- Unit 11 - Assignments
- Unit 12 - Who's Online
- Unit 13 - My Grades
- Unit 14 - Web Links

You must score at least 90% on each of the exams. You can take the exams as many times as necessary until you make at least 90%.

Special Attendance Requirements (student contact with instructor, proctored examinations, etc.):

None

Other Considerations (writing ability, assignments/projects, time considerations, etc.):
Students will need Internet access and access to MS Word.